

Quick Guide How to bid on Housing Jigsaw

Housing Jigsaw is a new and improved website to make it easier for you to find your new home. The site is user-friendly and will guide you through



bidding for a new home, but this guide will take you through the process step-by-step.

For help registering with Housing Jigsaw please refer to our quick guide; 'How to register'.

Step 1: Log in to the Housing Jigsaw website

- Visit the Housing Jigsaw website at <u>https://a2dominion.housingjigsaw.co.uk/</u>
- Click "Login"
- Enter your email address and password to log in



If you have not yet registered on the Housing Jigsaw website, please refer to our Housing Jigsaw quick guide – 'How to register'. Once your registration is approved you can start to bid on properties that you're interested in.

Step 2: Search for a home

Once you have logged in to Housing Jigsaw website, begin your search for a new home by clicking on *'Search for a home'*.

Hello Andrea				
What would you like to do?				
Housing register				
Search for a home				
View saved searches				
Notifications				
My Account				
Contact us				
Need some more information?				

Step 3: Enter your search criteria

Enter your search criteria such as the postcode of the area you want to live in, amount of rent you can pay each month and number of bedrooms you need.

The page will automatically update with suitable properties as you input this information.

Place of posicoue	Search distance	Rent (£) per month		Number of beds	;		
Enter a place or postcode ×	Any •	Min • to	Max •	Min •	to	Мах	•
Keywords 🕑	Only show me adverts I may be elid	uble for	Clea	ar all (Save search	ı
Keywords		,					
Advanced search options 🗸							
		Cantha					
/iew as		Sort by					

Step 4: Set up an alert

On this page you can set up an alert straight to your '*My saved searches*' section by clicking 'Save search' once you've entered your search criteria.

This is a great way to find out about available properties without needing to actively look for them.

You can also choose how often you receive alerts from the '*Send me updates*' drop-down box.

Click 'Create alert' to finish setting up the alert

Advert alert	×
Send me updates Instantly	
This search will be saved in My saved searches	
Create alert	

Step 5: Select a property

Once you've found a property that interests you and you would like to place a bid on it, click on '*View details*' at the bottom of the advertisement:



Step 6: Place a bid

To place a bid, click 'Place bid' under the 'Options' heading.



Step 7: Review and save

You will then be asked to review your contact details and confirm your bid by clicking *'Save'*.

ere are currently 0 customers that l	have expressed interest	in this advert. B	ased on the allocations criteria for the advert you	are currently in position 1 of 1. Please no
at the advert is available until 31/12	/2030 09:00 so your po:	sition may chang	ge as more customers express interest.	
ntact details				
Please confirm your contact details	are correct before placi	ing your bid.		
If you need to change your email ac	ddress, please go to the	change email ad	ddress page	
Home phone number		Yes No	Mobile phone number	Yes No
Home phone number	OK to call on?	\bigcirc	Mobile phone number	OK to call on? 🗌 🔕
Work phone number		Yes No	Email address 🛛 💡	Yes No
07432671034	OK to call on?	0	tommycollins4@hotmail.co.uk	OK to email? 🛛 😣
Preferred contact method				
	*			
Please select				

Step 8: Success!

A message will appear at the top of the screen to confirm that your contact details have been updated and you've successfully placed a bid:



Removing a bid

To remove a bid, simply click back into the property that you've bid on and click '*Remove bid*' under the '*Options*' heading. A message will appear at the top of the screen to confirm this action.

Click 'OK' to remove the bid, or 'Cancel' to go back. If you click 'OK', a green box will appear at the top of the screen to confirm that your bid has been removed.



demo.housingjigsaw.co.uk says Are you sure you want to delete this bid?		Your bid has been removed from \times
	OK Cancel	 this advert.

<u>Questions?</u>

If you have questions about how to register and bid for a new home or if you have questions about your current application, please contact the Central Lettings Team on 0208 825 1981.